

January 6, 2025



# CHURCH INSURANCE AGENCY CORPORATION

Dear Friends:

As you know, we support the Church Pension Group's vision by providing broad property and casualty insurance protection in a financially responsible way. In support of this vision, we are working to educate our clients on risk management techniques that may reduce the damage to your properties.

Much of the nation will be experiencing a significant freeze event in the coming days. With this in mind, we are reaching out to recommend the following basic preventive measures to protect church property from loss.

1. Open cabinets and let faucets drip to prevent pipes from freezing and bursting. If your building will be unoccupied for a period of time, consider turning off the water and draining your pipes to decrease the risk of freezing.
2. Drain outside faucets. Remove garden hoses from outside faucets; if possible, turn off the water and drain the faucets.
3. Designate someone to walk through the buildings daily to verify the heat is on so you can spot any issues as soon as they occur.
4. Take special care with space heaters. Keep them at least 3 feet away from flammable materials. Leave them on the floor. Never leave them running unattended. Unplug when not using, and never use them on the same circuit as other high-wattage electronics.

If you have questions or concerns about winterizing your property or regarding your current Church Insurance property and casualty insurance policy, please do not hesitate to contact us at 800-293-3525. You are a valued client, and we are proud to serve as your insurance provider of choice.

Faithfully,

Steven Follos

Senior Vice President & General Manager

The Church Insurance Agency Corporation (CIAC)

For Service call: (800) 293-3525

For Claims call: (800) 223-5705