

# Pocket Prep for Congregations: A place to Begin

## (1) PEOPLE

Q: How do we keep track of contact info for "members?"

Q: Who do we worry the most about?

Q: Before, during, or after a disaster:

1) How will we share accurate info with our "members?"

2) Who in our congregation can help convey accurate information?

**TIP:** Sign up for alert emergency alerts (i.e. emergency management, city). Keep alerts active year 'round. Encourage everyone to do the same. (See <https://www.epicenter-prepare.org/stay-informed> )

Q: How can we encourage our members to be prepared?

Resource: <https://www.ready.gov/>

Resource: <https://www.epicenter-prepare.org/family-prepare>

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## (2) MITIGATION

Q: What type of disaster event do we worry most about?

A: Our answer helps us determine what to do NOW. (See **GO DEEPER** below.)

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## (3) PROPERTY / FACILITIES

Q: Where is our property insurance policy stored?

1) When does it get renewed?

2) Are we current?"

Task: Check insurance policy. Record policy # and contact info.

Q: Where is this stored for quick access?

An "inventory" is the gold standard, but in a pinch, have photos of your facilities and physical assets.

Q: Where do we store utility account #s and contact info?

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## (4) SAFEGUARDING RECORDS / DATA

Q: What kind of data must we NOT lose in a disaster? What is irreplaceable?

ex: Financial data, banking records, meeting minutes

Q: How secure is our vital data? Is it stored in "the cloud?"

Q: Where could we temporarily move our vital physical records if our property might be damaged?

Q: Where is our secure passwords list?

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## (5) COMMUNITY OUTREACH

Q: Who are our vulnerable neighbors?

Q: Who are our community partners?

Q: Who among us has strong community relationships? i.e. with local gov't?

Q: What assets can we share with the wider community "during" or "after" the event?

ex: Members trained in Mental Health First Aid (who can listen)

ex: Community meal (hospitality)

ex: Electricity to charge cell phones

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★ **GO DEEPER.** Choose what to use from this **Workbook:** <https://www.epicenter-prepare.org/prep-workbook>

\***Workbook** is available in un-branded format through [sstringer@epicenter.org](mailto:sstringer@epicenter.org)

# Notes.

## (1) PEOPLE

## (2) MITIGATION

## (3) PROPERTY / FACILITIES

## (4) SAFEGUARDING RECORDS / DATA

## (5) COMMUNITY OUTREACH

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